

# TIMPANOGOS *chorale*

## Member Guide

Welcome to Timpanogos Chorale! You are a valuable part of an organization whose mission is to serve our community by creating opportunities to experience beautiful, fun, and inspiring choral music from diverse cultures and genres while providing an encouraging environment in which our members can develop greater musical appreciation, talents, and skills.

*Brand new to Timpanogos Chorale? Check out the Quick-Start Guide [HERE](#).*

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# Expectations

We welcome the contributions of all our members and seek to help each person grow and develop. In order to be successful, members must commit to the following guidelines. If you have questions feel free to contact a board member listed below, or click here: [Timpanogos Chorale Officers & Staff](#).

## Financial Obligations

- **DUES:** Annual membership dues are \$50.00 per person (\$35 for additional family members) and are used to pay for music, rental, performance and venue fees, instrumentalists, advertising expenses, etc. Scholarships are available; [contact the Treasurer](#) for information.
  - Dues are to be paid within 4 weeks of the first rehearsal for returning members, and within 8 weeks of joining for new members.
  - Dues are not refundable; donations in excess of dues are welcomed and will help to create scholarship funds for members with financial hardship.
  - Dues for new members joining in spring semester are reduced by 50% (\$25.00 per person and \$17.50 for additional family members).
- **MUSIC:** Each chorale member may either borrow or purchase music (usually \$20-\$25). Music must be returned or paid for by the end of the semester (i.e. December or May).
- **FOLDER:** Members must provide their own plain black folder for performances.
  - If using a 3-ring binder, please refrain from hole-punching the scores if you haven't purchased them; instead, use octavo holders (see <http://bit.ly/TC8TVO>).
  - High quality choir folder option one: [mymusicfolders.com](http://mymusicfolders.com) (eg <http://bit.ly/TCMFMCF>)
  - High quality choir folder option two: [musicfolder.com](http://musicfolder.com) (eg <http://bit.ly/TCMFTBF>)
  - Whichever folder you choose should be able to hold at least 15 pieces of music, so you may want to purchase extra elastic bands for your folder.
- **CONCERT ATTIRE:** New members need to purchase the appropriate attire for the concert (see [Concert Attire](#) for pricing and ordering details). Prices vary from year to year and will be updated as needed; [contact the Apparel Coordinator](#) with any questions.
- **PAYMENT** for dues, music and some concert attire may be made to the Treasurer by check or Venmo: @Mlgilbert-78

## General Guidelines

- PARTICIPATION for one full concert season is expected (September-June.) Please discuss extenuating circumstances with the Director. Annual Tour to St George (or other Tours) are optional.
- COMMUNICATION with members is done via email. If you are not receiving the emails, notify the Secretary as soon as possible so that we can get your correct email address. If we don't hear from you we will assume you are receiving the emails. If you don't hear from us, you should assume we don't have the right email address and let us know.
- GET INVOLVED: We need all members to help! Please consider how you can contribute to the success of the Chorale—from one-time, easy ways to help (hang a poster or put up a yard sign, bring refreshments for a party) to more involved assignments like leading a committee, there are many opportunities to assist! Your efforts are essential and so appreciated.
- RECRUITMENT is encouraged! We would love to grow the chorale and need your help to do so. Auditions are held semi-annually in August & January.
- ELECTIONS, MEETINGS: All active members in good standing (either by payment of dues or by receipt of scholarship) have a vote in Chorale elections. Annual Election Meetings will be announced; Special Meetings may be called and will be announced; members may request a Special Meeting by submitting a petition to the Executive Committee. All Chorale members have access to and are encouraged to read the Timpanogos Chorale Bylaws, as well as the Rules of Operation to understand more about this member-run organization.
- SOCIAL MEDIA: Please follow, like, share and interact with our posts on [Instagram](#) and [Facebook](#).
- ALL ARE WELCOME! Timpanogos Chorale is both non-sectarian and non-political. When on official business or representing the group, members should act in a manner that reflects this, and work to create an environment where all feel welcome to participate regardless of religious or political affiliation.

## Rehearsal Guidelines

- WEEKLY REHEARSALS are held THURSDAYS at the Historic City Hall in American Fork ([31 N. Church St. American Fork](#)). Rehearsals begin promptly at 7:00 PM and end at 9:00. Members are expected to be in their seats, ready to warm up, prior to the start of rehearsal. Bring your music, folder, and pencil weekly. Additional rehearsals may be added as needed closer to performances.
- ATTENDANCE at rehearsals is required. Missing more than three rehearsals will render you ineligible to participate in the current concert without first passing a proficiency check administered by the Director. Please do not leave rehearsals before being dismissed unless it's an emergency. If you do need to leave early for a non-emergency, please [notify your section leader](#) before rehearsal. Dress and/or Tech Rehearsals are mandatory.

- PRACTICE: You are expected to spend time outside of rehearsal practicing your part, especially memory assignments or anything noted during rehearsal. Doing so will enable the ensemble to cover more material and increase our repertoire.
- FULL ATTENTION: While you are encouraged to fix issues within your section as they arise, please give full attention to the Director during the entire rehearsal. Please direct general questions to your section leader who will bring it to the Director's attention as needed.
- NON-MUSIC CHORALE BUSINESS will be conducted during the announcement portion of the rehearsal. There will also be a ten minute break during the rehearsal.
- *As a matter of comfort for your fellow singers, many of whom suffer from allergies, please refrain from wearing perfumes, strong lotions (including Bengay), or perfumed hair spray to all rehearsals and performances.*

## Concert Guidelines

- FULL CONCERT ATTIRE is required (see [Concert Attire](#) for details).
- ATTENDANCE at main concerts is required; other small performance opportunities may be scheduled (e.g. libraries, care centers, etc.) in which you are encouraged but not required to participate.
- BE ON TIME: call times will be announced and emailed; please plan ahead for driving, parking, and walking time.
- BE ATTENTIVE to the Director's cues. The conductor is always right, even when he or she isn't following the music as written. Let the conductor determine the beat; do not bounce your folder or tap your foot as you sing as it can be heard in recordings and is distracting to the audience.
- CONCERT ETIQUETTE:
  - During solos or instrumental numbers, sit or stand attentively.
  - During applause, make eye contact with the audience and smile; connect with audience members as you acknowledge their expression of appreciation for your hard work and performance.
  - Have handkerchiefs/tissues and cough drops ready and unwrapped to keep noise to a minimum.
  - PLEASE DO NOT TALK during performances.

## Concert Attire

For any questions regarding attire, including hardship scholarship requests, please [consult with the Apparel Coordinator](#).

## Women's Concert Attire—prices confirmed as of 8/25/22

- Solid black shoes, black nylons: provided by singer
- Matching jewelry: \$18- pearl with swarovski elements necklace and earrings (pierced and clip available), purchased from Apparel Coordinator
- Black skirt with a red or turquoise sequin top (you need both): Apparel coordinator can help measure and choose the right size, then members order directly from [Formal Fashions, Inc](#) (1-800-528-7909), either by phone or online, allowing up to 6 weeks for delivery.
  - \$75 9793NQ cowl neck, ¾ sleeve, red deluxe sequin blouse (+\$5 for sizes 18 & up)
  - \$69 97N53NQ round neck, ¾ sleeve, turquoise deluxe sequin blouse (+\$5 for sizes 18 & up)
  - \$32 504FRA black royal satin/shiny finish A-line floor-length skirt (+\$5 for sizes XL & up); OR for fuller figures you may order 502FRA black royal satin/shiny finish full floor-length skirt for \$35. It gives more hip room. (+\$5 for sizes XL & up)
  - \$2.50 - \$15.00 shipping depending on how many are ordered together

## Men's Concert Attire—prices to be confirmed soon

- Black dress shoes, black socks: provided by singer
- Bow ties matching women's tops: purchased from Apparel Coordinator, approx \$24 total
- Black tuxedo with black vest. If you do not already own a tuxedo you may purchase one:
  - Information Coming Soon! Contact them for a fitting as soon as possible so that orders will arrive in time for the first performance. (If you wish, you may instead rent a tuxedo for each performance though doing so is usually more expensive.)
  - ~\$110+ Tuxedo pants, jacket, and shirt (\$25, \$68, \$18, respectively)
  - ~\$30+ Vest

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# The Board of Directors & Volunteer Committees

Timpanogos Chorale is sustained by the hard work and service of those serving on the Board of Directors, which is led by elected members of an Executive Committee. There are many opportunities to volunteer, largely in one of these four areas:

- Membership Committee: Section Leaders, social events/activities, hospitality, apparel, etc.
- Fundraising Committee: seeking sponsorships and grants, communicating with area businesses and current donors, etc.
- Concert Logistics Committee: venue scheduling and coordination, box office management, house management, printed programs and tickets, etc.
- Marketing/Publicity Committee: website/tech support, social media, concert publicity, community outreach, graphic design, photography, etc.

All Chorale members are expected to participate in some volunteer capacity over the season; if you

are interested in joining the Board, leading a committee, or running for elected office (President, Vice President, Secretary and Treasurer) please contact the Secretary (or any Board Member.) The Board meets the first Thursday of every month from August through June at 6:00 PM.

Elections for Executive Committee members are held annually, according to Timpanogos Chorale Bylaws.

# Timpanogos Chorale Board & Staff List DRAFT

\* Indicates Elected Officers/Executive Committee   ◇ Indicates Board Member   ○ Indicates Staff

◇	<b>President*</b>		
	Bruce Armstrong	801-787-8525	<a href="mailto:brucenlyn@gmail.com">brucenlyn@gmail.com</a>
◇	<b>Vice President*</b>		
	Lori Gilbert	801-367-5337	<a href="mailto:lorigilbert8@gmail.com">lorigilbert8@gmail.com</a>
◇	<b>Secretary*</b>		
	Melody Paskett	208-608-1525	<a href="mailto:melodypaskett@gmail.com">melodypaskett@gmail.com</a>
◇	<b>Treasurer*</b>		
	Mike Gilbert	801-616-6061	<a href="mailto:mgbert7@gmail.com">mgbert7@gmail.com</a>
◇	<b>Past President, At-Large Member</b>		
	Sara Wheelwright	425-749-0262	<a href="mailto:princess.saraw@gmail.com">princess.saraw@gmail.com</a>
◇	<b>(Concert Logistics Manager;) Venues</b>		
	Kayla Johnson	801-472-6517	<a href="mailto:choirchicky89@gmail.com">choirchicky89@gmail.com</a>
◇	<b>Fundraising Manager</b>		
	Linda Larsen	801-592-3759	<a href="mailto:larsenlinda7@gmail.com">larsenlinda7@gmail.com</a>
◇	<b>(Publicity Manager;) Programs</b>		
	Lynette Rushton	801-367-2121	<a href="mailto:lynettemrushton@gmail.com">lynettemrushton@gmail.com</a>
◇	<b>(Membership Manager;) Librarian</b>		
	Jetta Rasmussen	801-756-6638	<a href="mailto:jettamarie51@gmail.com">jettamarie51@gmail.com</a>
	<b>Apparel Coordinator (Membership Committee)</b>		
◇	Laurie Patterson	801-636-7135	<a href="mailto:lauriepatterson78@gmail.com">lauriepatterson78@gmail.com</a>
	<b>Historian (Membership Committee)</b>		
◇	David Rigby	801-494-3168	<a href="mailto:drigby1@q.com">drigby1@q.com</a>
	<b>Social Media Coordinator (Publicity Committee)</b>		
◇	Amanda Morrill		<a href="mailto:ammorrill72@gmail.com">ammorrill72@gmail.com</a>
○◇	<b>Music Director</b>		
	Andrew Wheelwright	425-749-0262	<a href="mailto:andrew.wheelwright@gmail.com">andrew.wheelwright@gmail.com</a>
○	<b>Assistant Music Director</b>		
	Morgan Hall	435-619-4573	<a href="mailto:apurahei@gmail.com">apurahei@gmail.com</a>
○	<b>Accompanist</b>		

	Sheralyn Hess	801-756-2856	<a href="mailto:sheralynhess@yahoo.com">sheralynhess@yahoo.com</a>
o	<b>Graphic Designer &amp; Photographer (Publicity Committee)</b>		
	Stefanie Gilbert	801-367-1380	<a href="mailto:stefaniesfotography@gmail.com">stefaniesfotography@gmail.com</a>
	<b>Soprano Section Leader</b>		
	Name	Number	Email
	<b>Alto Section Leader</b>		
	Name	Number	Email
	<b>Tenor Section Leader</b>		
	Name	Number	Email
	<b>Bass Section Leader</b>		
	Name	Number	Email

## Important Links (under construction)

[Website](#)

Calendars: [At-a-Glance Calendar](#) or [Member Google Calendar](#)

[Directory](#)

Bylaws

Rules of Operation

Social Media: [Facebook.com/TimpanogosChorale](https://www.facebook.com/TimpanogosChorale), [Instagram.com/timpanogoschorale](https://www.instagram.com/timpanogoschorale)

## A Brief History of the Chorale

Timpanogos Chorale has been around for more than 50 years. Originally called American Fork Civic Choir, it has also been called American Fork Community Choir and North Utah County Community Choir, among other names. It traces its beginnings to 1963, when a standing Alpine Stake Choir of the Church of Jesus Christ of Latter-day Saints, under the direction of Kenneth J. Bird (who also directed the American Fork City Band), was disbanded in order to encourage support for congregational or “ward” choirs. City Councilman F. Haws Durfey, later a prominent mayor of American Fork, asked the disheartened choir members if they would like to form the American Fork Civic Choir under the direction of a former Stake Choir Director, Jack Larsen. Thus it began. Alpine School District agreed to let them practice in the choir room at American Fork High School,

and by 1969 there were 80 members.

Timpanogos Chorale has performed in many Utah communities, at the Golden Spike Centennial Celebration, in the Tabernacle on Temple Square, and at the Provo Tabernacle Choir Festival, among many others. In the spring of 2014, Timpanogos Chorale was honored to represent Utah in Washington, D.C., at the National Memorial Day Chorale Festival. After presenting a number for the opening of the Memorial Day parade, they joined other choirs from around the country to form a 365-member chorus under the direction of Dr. Craig Jessop. The combined chorus performed with the U.S. Air Force Band in the Music Celebrations Memorial Day Chorale Festival at the Kennedy Center for the Arts. The choir also had the privilege of being directed by guest conductor Weston H. Noble, an internationally acclaimed director, music educator, and World War II Veteran who saw action in the Battle of the Bulge in 1944 and was part of the main Allied thrust into the heart of Nazi Germany in 1945.

Timpanogos Chorale, in many of its various incarnations, has enjoyed the directorship of Dale Rasmussen, Paul Mortensen, Duane Schmidt, Walter Wright, Nephi Evans, Merrilee Barrett Hunter, Annette Anderson, Kathy Jolley, Kenna Mills, Donald Ripplinger, Brett Rasmussen, and now Andrew Wheelwright. It has also enjoyed the accompaniment of some very talented pianists – among them, former American Fork City Councilwoman, Heidi Rodeback.

Timpanogos Chorale is sponsored by the Harrington Center for the Arts, and supported by PARC Tax Committee of American Fork, the contribution and hard work of its current and former members, and many community businesses.

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# TIMPANOGOS *chorale*

## Quick-Start Guide for New Members

Rehearsals	Thursdays, 7-9pm at 31 N Church St, American Fork
Concert dates	Temple Square: Nov. 28 Combined w/ Wasatch Winds: Dec. 5 Main Concert and community performances: Dec. <u>TBA</u>
Apparel to buy	Women: skirt, 2 tops, jewelry—cost TBA Men: tuxedo with vest, 2 bow ties—cost TBA



	Contact: Laurie Peterson, 801-636-7135
Supplies needed	Black folder for concerts, pencil for rehearsals
How to pay: \$50 dues, etc.	Check or Venmo to Mike Gilbert: @Mlgilbert-78, 801-616-6061
Questions?	Secretary: Melody Paskett, 208-608-1525
Follow, Like, & Share	Facebook.com/TimpanogosChorale, Instagram.com/timpanogoschorale